



**JOB OPPORTUNITY
DEPARTMENT OF CORRECTIONS
WHITTLESEY ROAD
P.O. BOX 863
TRENTON, NJ 08625**



THIS POSTING IS ONLY OPEN TO THE FOLLOWING:

☐ Current Department of Corrections employees who are permanent in a competitive title, or a Civil Service Commission-approved non-competitive title, as a promotional or lateral opportunity, subject to current promotional and hiring restrictions

Issue Date: September 2, 2016

☒ Employees who are permanent in a competitive title, or a Civil Service Commission-approved non-competitive title, as a promotional or lateral opportunity, subject to current promotional and hiring restrictions

Posting No.: 280-16

☐ Interested individuals who meet the stated requirements

TITLE: Assistant Social Work Supervisor Secured Facilities **SALARY:** \$51,529.95 - \$72,953.46

LOCATION: Southern State Correctional Facility, Social Services – Delmont, NJ

JOB DESCRIPTION: Under the supervision of a Social Work Supervisor Secured Facilities of a higher grade in an adult or juvenile correctional institution or other agency supervises the work of a group of Social Workers 1 and 2, performs the more difficult tasks in providing counseling, assessment and program planning services to inmates or juvenile offenders and coordinates referrals to other institutional and community resources; does other related duties.

REQUIREMENTS

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree.

EXPERIENCE: Two (2) years of experience in the delivery of social work services to social offenders and providing counseling, assessment program planning and aid in informational and situational problem solving.

NOTE: A Master's Degree in a field related to Social Work may be substituted for one (1) year of experience.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

PLEASE INCLUDE RESUME *AND COPY OF TRANSCRIPTS IF APPLICABLE (UNOFFICIAL COPIES ARE ACCEPTABLE) IN YOUR RESPONSE. POSTING TITLE AND NUMBER MUST BE INCLUDED IN THE SUBJECT LINE OF YOUR E-MAIL. ALL ATTACHMENTS MUST BE SENT IN PDF OR WORD FORMAT ONLY. ADDITIONALLY, YOU MUST PROVIDE YOUR E-MAIL ADDRESS. TO BE CONSIDERED, RESPONSES MUST BE POSTMARKED NO LATER THAN September 19, 2016.

Forward Response To:

William Saraceni, Manager, Human Resources
Regional Personnel Services, Region 3
Southern State Correctional Facility
4295 Route 47
Delmont, NJ 08314

Emailed resumes are to be sent only to:

William.Saraceni@doc.nj.gov